

Money and energy champion

We are looking for Money and energy champions to join our volunteer team.

Volunteer Money and energy champions will provide residents of Westminster with advice on energy efficiency, advantages of smart meters, different tariffs, including switching and money management. This will reflect disadvantaged communities' needs and promote self-reliance and better control of their finances.

Commitment: minimum of 1 day per week for at least 6 months

This role requires:

- Good level of IT Skills
- Good level of numeracy
- Strong communications skills
- A friendly, non-judgmental and respectful approach
- A willingness to learn about and follow the Citizens Advice aims, principles and policies
- A commitment to the training programme and continuous professional development

WHAT WE OFFER YOU

- Our Project Manager will support you as you join CAW and ensure that you get any training that you might need
- You will join a positive, supportive and friendly team of volunteers and paid staff
- All our volunteers are an integral part of our team. You are invited to attend regular trainings, join social events, and to support group activities
- Your line manager will provide regular individual meetings and support

• You will have access to national Citizens Advice e-learning, networks and resources.

• It is CAW policy that volunteers should get out-of-pocket expenses.

WHAT ELSE YOU NEED TO KNOW

Equal opportunities

Citizens Advice Westminster is committed to equal opportunities, and all staff and volunteers are expected to share this commitment. This means actively opposing all forms of discrimination and ensuring that the service is equally available to all people.

Confidentiality

Everything that you see and hear in the organisation is private. All staff and volunteers must sign an agreement to observe a strict rule of confidentiality before they begin their role.

How to apply

You will need to complete the <u>online application form</u>. If successful we will invite you for an informal interview where we will discuss your role, interests, and skills.

What happens after I have filled in the application form?

Your application will be reviewed by the Project Manager and you may be asked to undertake a basic skills assessment and participate in an interview. The process will be friendly and supportive!

If you have any questions about the volunteer roles prior to completing your application please contact <u>volunteering@westminstercab.org.uk</u>